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Potten End Village Hall
The Green
Potten End
HP4 2QG

13 September 2024

To: Cllrs Daniel Burfot, John Berry, Eamonn Brennan, David Grimsdale, Simon Nelson, Hilary Smith, Erica Spanswick and Dina Westenholz-Smith

You are summoned to attend the following meeting:

Nettleden with Potten End Parish Annual Council Meeting

to be held at 7.30pm on Thursday, 19 September 2024

in the Church Room, Potten End, HP4 2QY

Members of the public and press are invited to attend this meeting.

Andrew Farrow

Mr A Farrow
Clerk to Nettleden with Potten End Parish Council

Agenda ref.	Agenda item
24/095	Apologies for absence
24/096	Declaration of interests
24/097	Minutes Proposed that the minutes of the meeting of the Council at 7:30pm on 18 July 2024 as circulated to members be signed as a correct record.
24/098	Councillor matters <ul style="list-style-type: none">i. To note that Councillor Spanswick will retire with effect from 13 September 2024ii. To agree that the Clerk should advertise the vacancy for a new councillor
24/099	Public Issues
24/100	Correspondence received not covered elsewhere in the agenda <ul style="list-style-type: none">a. Dacorum Borough Council Electoral Review
24/101	General matters outstanding – to note as presented to members.
24/102	Parish Warden – to receive an update
24/103	Report of Traffic and Highways Working Party <ul style="list-style-type: none">a. Outstanding issues – to note the update presented to members.b. Roadworks – to note the update presented to members.c. Service of remembrance road closure – to note that an application has been submitted to Hertfordshire Highways for the closure of The Common for the duration of the Service of Remembrance on 10 November.

Agenda ref.	Agenda item
	<p>d. Frithsden Lane signs – Proposed</p> <ul style="list-style-type: none">i. to incur expenditure of up to £1,200 to Hertfordshire County Council toward the installation of two “unsuitable for HGV” and “caution” horses signs at either end of Frithsden Lane, the final amount to be agreed by the Clerk in conjunction with the Highways Working Party.ii. that in accordance with the council’s powers under section 137 of the Local Government Act 1972 that it should incur expenditure of up to £1,200 to Hertfordshire County Council being a contribution toward the installation of two “Unsuitable for HGV” and two “caution horses” signs, one at either end of Frithsden Lane, which in the opinion of the council is in the interest of the area and its inhabitants and will benefit them in a manner commensurate with the expenditure.iii. that the expenditure be funded by a transfer from the CIL reserve. <p>e. Village entry gates - Proposed that in accordance with the council’s powers under section 137 of the Local Government Act 1972 that it should incur expenditure of £2,500 to Hertfordshire County Council being the cost of the installation of two village entry gates on The Common, which in the opinion of the council is in the interest of the area and its inhabitants and will benefit them in a manner commensurate with the expenditure (originally approved under 24/037.d but without the appropriate s137 resolution).</p>
24/104	Report and Update from the Open Spaces and Leisure Working Party <ul style="list-style-type: none">a. Pub benches on Parish Council land - to agree a proposalb. Accessibility improvements - to agree a proposal for The Green and Spencer Hollandc. Pond information board – to note installationd. Carols on The Green – proposed to agree a donation of £250 to Amersham Brass Band to support Carols on the Green on 21 December.e. Work to trees and undergrowth on the Conservation Green – to agree a proposal.f. Work to trees and undergrowth at entrance to the sports field – to agree a proposalg. Village pond – to agree expenditure of £5,700 for maintenanceh. Spencer Holland –<ul style="list-style-type: none">i. To note that agreement had been given for the use of Spencer Holland for a charity cake sale.ii. To agree the form of agreement to use Parish Council land for charity events.i. Football clubs – to agree a proposal for the use of the sports field by Berkhamsted Raidersj. Play equipment – to note repairs to wetpourk. Burial ground – to agree that all future graves should be shored
24/105	Report and update from the Planning Working Party <ul style="list-style-type: none">a. Decisions by Dacorum BC on planning applications – to note as presented to members.b. Planning Applications – to note responses given under the Clerk’s delegated powers since the last Council Meeting. <p>24/01742/ROC 26 Hempstead Lane, Potten End, HP4 2SD No objection</p>

Agenda ref.	Agenda item
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Variation of condition 1 (approved plans) attached to planning permission 22/03390/ROC
 Removal of condition 6 (Permitted development) attached to planning applications 22/01464/FUL (Demolition of existing house and construction of a new house in its place to include over the existing footprint, a two storey side, rear and front extensions, increase in eaves height and ridge height, 1 dormer to the front and 3 dormers to the rear, and alterations to the brickwork and fenestration including Installation of Heat pumps and Solar Panel. (Amended scheme).

24/01771/ROC	Gutteridge Farm House, The Common, Potten End, HP4 2QF	No objection
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Variation of condition 2 (Approved Plans) attached to planning permission 21/00995/FUL (Conversion of building to form 5 dwellings.)

24/01295/DRC	7 Olivers Close, Potten End, HP4 2SL	No objection
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Details as required by condition 2 (Privacy Screen) attached to planning permission APP/A1910/D/23/3332110 (23/01330/FHA) - (Retention of replacement decking and additional raised decking and installation of privacy screen).

24/01598/FHA	High House, 35 Rambling Way, Potten End, HP4 2SF	No objection
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Proposed double garage in front drive

24/01806/FHA	28 Hempstead Lane, Potten End, HP4 2SD	No objection
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Single storey rear extension, new front porch canopy and attached double garage.

24/01807/FHA	74 Hempstead Lane, Potten End, HP4 2SD	No objection
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Extension and modernisation of residential dwelling

24/01872/LDP	Frithsden Vineyard, Frithsden Lane, HP1 3DD	Object
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Replacement greenhouse

c. Planning applications – to agree a response to the following application:

24/01918/FHA	Heath Cottage, Little Heath Lane, Potten End, HP4 2RY
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Two storey front extensions, part single, part two storey rear extension & single storey side extension. Detached garage.

24/01919/FHA	3 Roman Road, Nettleden, HP1 3DA
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Single storey rear extension featuring 1no. sliding doors and 4no. rooflights, followed by the replacement of window frames on the front of the property.

24/01958/RET	Roseheath Wood, Bullbeggars Lane, Potten End, HP4 2RS
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New electric gates and pillars

24/01961/FHA	Little Paddock, Frithsden Copse, Potten End, HP4 2RG
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Construction of detached outbuilding

d. Planning applications – to consider any applications had been received since the agenda was published.

e. [23/01211/FUL](#) (23 Water End Rd and land to rear of 21 Water End Rd) – to receive an update on the decision of Dacorum’s Development Management Committee.

Agenda ref.	Agenda item
	<p>f. 22/00064/REFU (replacement dwelling at Frithsden Vineyard) – to note that the Planning Inspector has allowed the appeal against the decision by Dacorum to refuse planning permission.</p>
24/106	Report and update from the Finance and Administration Working Party
	<p>a. Bank reconciliation – to note as presented to members.</p>
	<p>b. Payment of invoices</p> <ul style="list-style-type: none">i. to note payments made in Augustii. to agree payments as presented to members
	<p>c. Payments received and due – to note as presented to members.</p>
	<p>d. CIL update – to note as presented to members</p>
	<p>e. s137 update – to note as presented to members</p>
	<p>f. 2023-24 audit – to note</p> <ul style="list-style-type: none">i. that no comments were raised by the external auditorii. that the notice of the conclusion of the audit and the availability of the Annual Governance & Accountability Return would be available for inspection by electors from 17 September to 17 October 2024
	<p>g. Warden and Concurrent Services Grants – to agree a response to Dacorum Borough Council’s request for an impact assessment were the grants to be reduced or cancelled.</p>
24/108	Date and time of next meetings
	<p>The next meetings will be held at the Church Room, Potten End starting at 7:30pm on Thursday 17 October 2024 Thursday 21 November 2024</p>