

[www.nettledenpottenend-pc.gov.uk](http://www.nettledenpottenend-pc.gov.uk)  
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Potten End Village Hall  
The Green  
Potten End  
HP4 2QG

15 July 2024

To: Cllrs Daniel Burfot, John Berry, Eamonn Brennan, David Grimsdale, Simon Nelson, Hilary Smith, Erica Spanswick and Dina Westenholz-Smith

You are summoned to attend the following meeting:

**Nettleden with Potten End Parish Annual Council Meeting**

to be held at 7.30pm on Thursday, 18 July 2024

in the Church Room, Potten End, HP4 2QY

Members of the public and press are invited to attend this meeting.

*Andrew Farrow*

Mr A Farrow  
Clerk to Nettleden with Potten End Parish Council

Agenda ref.	Agenda item
24/083	Apologies for absence.
24/084	Declaration of interests
24/085	<a href="#">Minutes</a> <b>Proposed</b> that the minutes of the meeting of the Council at 7:30pm on 20 June 2024 as circulated to members be signed as a correct record.
24/086	<b>Public Issues</b> In accordance with the Council's Standing Orders, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda for not more than 20 minutes.
24/087	<b>Correspondence received and not covered elsewhere in the agenda</b> a. <a href="#">Dacorum Community Safety Partnership</a> – to consider whether to nominate a contact point
24/088	<a href="#">General matters outstanding</a> – to note as presented to members
24/089	<b>Parish Warden</b> – to receive an update
24/090	<b>Report of Traffic and Highways Working Party</b> a. <a href="#">Outstanding issues</a> – to note the update presented to members. b. <a href="#">Roadworks</a> – to note the update presented to members c. <a href="#">HCC 20mph programme</a> – to receive an update
24/091	<b>Report and Update from the Open Spaces and Leisure Working Party</b>

Agenda ref.	Agenda item
	<ul style="list-style-type: none"><li>a. <b>Grass cutting contract</b> – proposed to extend the current contract until the end of the calendar year to allow the scope of the contract to be reviewed.</li><li>b. <b>Play equipment</b> – to note that Cllrs Smith and Spanswick have completed a course to enable them to review the play equipment on a regular basis.</li></ul>
<b>24/092</b>	<b>Report and update from the Planning Working Party</b> <ul style="list-style-type: none"><li>a. <a href="#">Decisions by Dacorum BC on planning applications</a> – to note as presented to members.</li><li>b. <b>Planning Applications</b> – to note that no responses have been given under the Clerk’s delegated powers since the last Council Meeting.</li><li>c. <b>Planning applications</b> – to agree a response to the following application: <a href="#">24/01239/MFA</a> Land, Nettleden Road, Potten End Change of use from agricultural land to Suitable Accessible Natural Green Space (SANG), together with a vehicular access, car park, paths, fencing and landscaping. To consider a <a href="#">proposed response</a>.</li><li>d. <b>Planning applications</b> – to consider any applications received since the agenda was published.</li><li>e. <a href="#">Development at the bottom of Pouchen End Lane</a> – to receive an update</li></ul>
<b>24/093</b>	<b>Report and update from the Finance and Administration Working Party</b> <ul style="list-style-type: none"><li>a. <a href="#">Financial performance</a> for Q1 2024/25</li><li>b. <a href="#">Bank reconciliation</a> – to note as presented to members.</li><li>c. <a href="#">Payment of invoices</a> – to agree as presented to members</li><li>d. <b>Payments <a href="#">received</a> and <a href="#">due</a></b> – to note as presented to members.</li><li>e. <b>Insurance</b> – proposed<ul style="list-style-type: none"><li>i. to renew the <a href="#">Council’s insurance</a> with Aviva arranged through Clear Insurance Management Ltd</li><li>ii. to confirm the <a href="#">statement of fact</a></li></ul></li></ul>
<b>24/094</b>	<b>Date and time of next meetings</b> <p>There is no meeting in August.</p> <p>The next meetings will be held at the Church Room, Potten End starting at 7:30pm on Thursday 19 September 2024 Thursday 17 October 2024</p>