

Minutes of the Council Meeting of

Nettleden with Potten End Parish Council

held at **7.30pm on Thursday, 16th February 2023**

at the **Church Room, Church Rd, Potten End, HP4 2QY**

Present: D Grimsdale (chair), J Berry, E Brennan, S Nelson, H Smith and E Spanswick.

In attendance: Mr A Farrow (Parish Clerk), Mr T Douris (Borough and County Councillor), K Furness (Parish Warden), and fourteen members of the public.

Agenda ref.	Agenda item
23/013	Election of Chair for meeting – Resolved that Cllr Grimsdale be chair for the meeting in the absence of Cllr Burfot. Agreed unanimously.
23/014	Apologies for absence – were received and accepted from Cllrs Burfot and Westenholz-Smith.
23/015	Declaration of interests – Cllr Grimsdale declared a conflict of interest for item 23/022.d.
23/016	Minutes Resolved that the minutes of the meeting of the Council at 7.30pm on the 19 th January 2023 as circulated to members be signed as a correct record. Agreed unanimously.
23/017	Public Issues <ol style="list-style-type: none">An update was requested on the status of discussions with the cricket club about their tenure on the sports field. The clerk advised that agreement had almost been reached. Concern was expressed that the existing netting needed to be repaired before the start of the season. The clerk was asked to write to the club accordingly.A number of residents expressed concern about proposals to remove trees covered by a TPO from Browns Spring Wood (23/023.c - 23/00314/TPO).
23/018	General matters outstanding <ol style="list-style-type: none">Old Green bridle path sign – agreement had been reached with Dacorum for the installation of a new sign.National Trust Estate Committee - Geoff Brown had agreed to be the parish representative.
23/019	Correspondence received <ol style="list-style-type: none">Police – in the past month there had been one report of a theft from a motor vehicle and one report of damage to a motor vehicle. The Parish PCSO had patrolled Vicarage Road specifically about cars parking on kerbs. (See 23/021.c).Common Gardens – concern had been expressed about cars parking at the end of Common Gardens during school drop-off/pick-up. (See 23/021.c)
23/020	Parish Warden – fly-tipping had been reported on Bullbeggars Lane. The burial ground gates were being monitored after the recent vandalism. Work was to start cleaning signs.
23/021	Report of Traffic and Highways Working Party

Agenda ref.	Agenda item
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- a. **Outstanding issues** - the drains opposite Martins Pond Pub had been emptied and the resurfacing of School Gardens was complete. The question of installing bollards in School Gardens was scheduled for discussion under 23/026. Both items can be removed from the outstanding issues list.
- b. **Upcoming road works** – noted as presented to members
- c. **Parking in Potten End** – noted that the PCSO had confirmed that there was no reason why Parish Councillors should not issue notices to vehicles parked inappropriately. Agreed that this would have to be applied consistently, and that different notices would be required for different parking locations. The clerk will draft proposals for agreement.

23/022 Report and Update from the Open Spaces and Leisure Working Party

- a. **Spencer Holland** – agreed that the proposal to extend the fence by the play equipment along the edge of Plough Lane be deferred for consideration in 2023/24 alongside other possible uses of the anticipated CIL funds.
- b. **Allotment skip** – agreed that the Council would contribute to a skip to remove rubbish.
- c. **Chilterns AONB Boundary Review** – noted as presented to members
- d. **Burial ground** – agreed that a request for the interment of the ashes of the parents of a long-standing resident of the parish would be accepted.

23/023 Report and update from the Planning Working Party

- a. **Decisions by Dacorum BC on planning applications** – noted as presented to members.
- b. **Planning Applications** - noted that the following responses had been given to planning applications under the Clerk’s delegated powers since the last Council Meeting.

23/00125/FHA	Little Paddock, Frithsden Copse, HP4 2RG	No objection
Single storey garage with home office space		

- c. **Planning applications** – agreed responses to the following planning application:

23/00226/FHA	5 The Back, Potten End, HP4 2QS	No objection
Single storey rear extension		

23/00276/FHA	1 The Back, Potten End, HP4 2QS	No objection
Single storey rear extension		

23/00314/TPO	Brown’s Spring Wood, HP4 2SQ	Object
Work to and felling of trees		

- d. **Planning Applications** – agreed the following responses to planning applications received after the agenda was published.

23/00363/FHA	Potten End House, 5 Hempstead Lane, Potten End, HP4 2QJ	Defer
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Demolition of existing rear conservatory, remodelling of existing side extension including the construction of a new side entrance, rear single-storey infill, associated Internal alterations, replacement windows to the rear elevation, new air-source heat pump; new rooflights to the rear, new rainwater goods and external decoration to the facade.

Agenda ref.	Agenda item	
	23/00410/TPO	4 Chestnut Close, Potten End, HP4 2QL Defer Work to trees
	e. National Planning Policy Framework	– noted the Government consultation on proposed changes.
23/024	Report and Update from the Finance and Administration Working Party	
	a. Payment of invoices	– approved as presented to members together with a payment of £180 to M W Agri Ltd for the verti-draining of the sports field.
	b. Payments received since last meeting	– noted as presented to members.
	c. Bank account reconciliation and Financial Results at 31st January 2023	– noted as presented to members.
	d. Internal Auditor	– resolved to appoint Ernest Newhouse to audit the Council’s accounts for 2022/23. Agreed unanimously.
23/025	Resolved: that under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960 that the public and press should be excluded from item 23/026 of the agenda of this meeting as it includes disclosure of commercial information. Agreed unanimously.	
23/026	School Gardens – the proposal that bollards be placed along the grass verge was rejected.	
23/027	Date and time of next meetings The next meetings will be held at the Church Room, Potten End at 7.30pm on Thursdays 16 th March 2023 and 20 th April 2023.	

The meeting closed at 9.15pm

Signed Dated