

Potten End Village Hall
The Green
Potten End
HP4 2QG

17th October 2022

To: Cllrs Daniel Burfot, Eamonn Brennan, David Grimsdale, Simon Nelson, Hilary Smith, Erica Spanswick, Dina Westenholz-Smith, Roger Wright

You are summoned to attend the following meeting:

Nettleden with Potten End Parish Council Meeting

to be held on

Thursday, 20th October 2022

in the **Church Room, Potten End, HP4 2QY** at **7.30pm**

Members of the public and press are invited to attend this meeting.

Andrew Farrow

Mr A Farrow

Clerk to Nettleden with Potten End Parish Council

Agenda ref.	Agenda item
22/110	Apologies for absence
22/111	Declaration of interests To receive declarations of interest from councillors or requests for grants of dispensations for declarable interests on items on the agenda.
22/112	<u>Minutes</u> Proposed that the minutes of the extraordinary meeting of the Council on the 29 th September 2022 as circulated to members be signed as a correct record.
22/113	Public Issues a. In accordance with the Council's Standing Orders, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda for not more than 20 minutes.
22/114	<u>General matters outstanding</u> (not dealt with elsewhere)
22/115	Correspondence received (not dealt with elsewhere)
22/116	Parish Warden
22/117	Report of Traffic and Highways Working Party

Agenda ref.	Agenda item
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- a. [DriveSafe](#) – to receive an update
- b. [Hertfordshire CC 20mph initiative](#) - to receive an update
- c. [Police enforcement location on The Common](#) – to receive an update
- d. **Drop kerb on The Green** – to receive an update
- e. **Winter salt – proposed** not to order fresh stock
- f. [Upcoming road works](#) – to note
- g. [Outstanding items](#)

22/118 Report and update from the Planning Working Party

- a. **To note** [decisions by Dacorum BC](#) on previous planning applications.
- b. **To note** any response given to a planning application to Dacorum BC since the last Council Meeting under the Clerk’s delegated powers.

[22/02767/FHA](#) Hollybush Wood, Water End Road, Potten End, HP4 2SH No objection

Insertion of two new rooflights on existing roof and one window at the front of the property. New proposed modest extension to rear of the property with three new rooflights and small canopy.

- c. **To consider** the following planning applications:

[22/02930/FUL](#) Waitui, Vicarage Road, Potten End, HP4 2QZ

Removal of right-hand side extension, change in rear extension roof and enlargement of side porch.

[22/02946/TCA](#) Yonder Cottage, Frithsden Gardens, HP1 3DE

Works to tree and felling of trees.

[22/03044/TCA](#) Magnolia Cottage, 12 - 13 The Back, HP4 2QS

Tree works

[22/03070/TPO](#) 14 The Back. Potten End, HP4 2QS

Works to tree

[22/02963/FUL](#) 1 The Back, Potten End, HP4 2QS

Construction of gates, hardstanding and part-demolition of wall

[22/03094/FHA](#) 5 Briar Close, Potten End, HP4 2RB

Front porch and single storey rear extension

- d. To consider any planning applications received after the agenda was published.

22/119 Report and Update from the Open Spaces and Leisure Working Party

- a. **Festivals**

- i. To receive a report on the financial out-turn of the 2022 Platinum Jubilee Festival

Agenda ref.	Agenda item
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- ii. **Proposed** for the Festival Committee to consider whether there should be a celebration of the coronation in 2023
- iii. **Proposed** to start planning for an open-air cinema in 2023

b. Burial Ground

- i. **To note** that agreement was given for the burial of Monica Seely on the grounds of past residency.
- ii. **To note** that agreement was given for the interment of the ashes of Sylvie Brown on the grounds of past residency.
- iii. **Proposed** to defer consideration of the [provision of a water supply](#) at the burial ground until 2023/24.

c. The Green

- i. **Proposed** that the Gardening Club be given permission to extend the bulb planting at the junction of Hempstead Lane and The Common, to plant new bulbs at the junction of Hempstead Lane and The Green, and if any bulbs are left to plant them on either side of the bench on The Front.
- ii. **Proposed** provisionally to provide financial support for Carols on the Green on either Sunday 18th or Wednesday 21st December.

d. Spencer Holland – Proposed to seek planning permission to prune the trees along the border with Homefield.

e. Frithsden Green

- i. **Proposed** to apply for planning permission to remove two dead trees.
- ii. **Proposed** to authorise the Clerk to obtain quotes for the removal of the trees and to commission the cheapest to undertake the work.
- iii. **Proposed** to authorise the [planting of up to eight mixed fruit trees](#) to be funded and maintained by The Alford Arms.

22/120 Report and Update from the Finance and Administration Working Party

- a. **To note** the financial position as at 20th October
- b. **To note** payment of invoices in [August](#) and [September](#) as presented to members.
- c. **To approve** payment of [invoices](#) as presented to members.
- d. **To note** [payments received](#) as presented to members.
- e. **Proposed** to accept the [bank reconciliation](#) as at 30th September 2022 as presented to members
- f. **To note** the response from [PKF Littlejohn LLP](#) regarding the 2021/22 AGAR
- g. **Proposed** not to opt out of the [SAAA central external auditor appointment](#) arrangements for 2022-23 until 2026-27

22/121 Councillor matters

Agenda ref.	Agenda item
	<ul style="list-style-type: none">a. Proposed – to accept the resignation of Cllr Wright from the Parish Council and to remove him from the bank account mandate with effect from 21st October 2022.b. Proposed - to co-opt John Berry to the Parish Council and to add him to the bank account mandate with effect from 22nd October 2022.c. Proposed – to change membership of the Working Parties as presented to members.
22/122	Date and time of next meetings The next meetings will be held at the Church Room, Potten End at 7.30pm on Thursday 17 th November 2022 Thursday 15 th December 2022