

**Minutes of the Council Meeting of
Nettleden with Potten End Parish Council Meeting**

held on

Thursday, 16th June 2022

in the **Church Room, Potten End, HP4 2QY** at **7.30pm**

Present: Cllrs D Burfot (Chair), E Brennan, E Spanswick and D Westenholz-Smith.

In attendance: Mr T Douris (County and Borough Councillor), Mr A Farrow (Parish Clerk), two police officers and eleven members of the public.

Agenda ref.	Agenda item
22/076	Apologies for absence – were noted and accepted from Cllrs Grimsdale and Wright
22/077	Declaration of interests There were no declarations of interest or requests for grants of dispensation from councillors for declarable interests on items on the agenda.
22/078	Minutes Resolved that the minutes of the meeting of the Council on the 19 th May 2022 as circulated to members be signed as a correct record. Agreed unanimously.
22/079	Public Issues <ol style="list-style-type: none">Some road signs around the village had yellow backgrounds, others had white. Cllr Douris undertook to ascertain why and to obtain a cost for standardising them. The Parish Council agreed to undertake a survey of sign backgrounds.Noted that a large lorry had tried to use Little Heath Lane but there was no weight restriction on the road because there was a skip hire business located on it. It might be possible to request Google Maps and Waze to note that it was not passable for large vehicles, but drivers of these vehicles should use commercial SatNav systems that provide this information.Thanks was expressed for the organisers of the Jubilee Festival.Concern was expressed regarding item 22/081.f which is covered below.
22/080	Matters outstanding <ol style="list-style-type: none">Dacorum Filming Officer Noted that the Clerk had met the Dacorum Filming Officer. A Dacorum database of possible film locations with links to a national database was to be launched and would be publicised when available.
22/081	Correspondence received <ol style="list-style-type: none">Noted information received regarding support for carers in Hertfordshire from Hertfordshire County Council.Noted that a number of expressions of thanks had been received regarding the Jubilee Festival.

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	<ul style="list-style-type: none">c. Noted that a query had been raised about why the new fencing hadn't been extended to incorporate all of the play equipment. It had been explained that there hadn't been fencing previously and that there had been no reports of problems, and that the council wished to maintain the open aspect of Spencer Holland in so far as this was possible.d. Noted changes in Dacorum Social Housing allocation policy.e. Noted that the Village Hall had obtained £500 funding through the Household Support Fund for those in hardship in the community. Applications for support from the fund should be sent to Mike Wallis.f. Noted concerns expressed regarding anti-social behaviour and potential breaches of planning at Highridge Farm. Anti-social behaviour of any sort should be reported to the police anonymously via www.bit.ly/police-dacorum. Cllr Douris undertook to investigate the planning situation.g. Noted that parking around Potten End School at pick-up had caused problems again with parents parking on yellow lines. Agreed that the Clerk should write to the Head, noting that parents are already regularly asked to park with care.
22/082	Police report – there had been two reports of criminal damage to vehicles on the Ashridge Estate where valuable had been left in the open. The police stressed that any anti-social behaviour should be reported on the site detailed in 22/081.f as more reports would tend to lead to increased police presence. The sports field was mentioned as a location that would benefit from the occasional police visit. The police attending the meeting were unable to comment on speeding issues.
22/083	Parish Warden – the burial ground hedge had been cut and the water buttes that were being used extensively to maintain the new hedge had been filled. Festival signs had been taken down and general litter picking had been carried out.
22/084	Report of Traffic and Highways Working Party
	<ul style="list-style-type: none">a. Hertfordshire Highways 20mph implementation strategy – Cllr Douris agreed to try to obtain a timescale for the next stage of this process for the July meeting.b. Speed limit on The Common – was still under consideration by Highways. Cllr Douris would try to obtain the data from the survey undertaken earlier in 2022.c. Speeding at the junction of The Green, Church Lane and Water End Rd – to undertake a survey would cost £300. The Council agreed to consider the expenditure.d. Accident reporting – Cllr Douris was liaising with Crawford Simpkins at Herts Constabulary to understand how statistics for accident reporting were recorded.e. Noted upcoming road works as presented to members.f. Noted that the drains on Hempstead Lane opposite Martins Pond were blocked. Cllr Douris had reported them.

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- g. **Noted** that concern had been expressed about the surface of School Gardens but that this road was probably the responsibility of Dacorum rather than Highways. Cllr Douris is to investigate.

22/085 Report and update from the Planning Working Party

- a. **Noted** that no responses to planning applications had been submitted to Dacorum BC since the last Council Meeting under the Clerk's delegated powers.

- b. **Agreed** responses to the following planning applications:

22/01712/TCA	3 Chestnut Close, Potten End, HP4 2QL	Object
	Felling of trees	

22/01714/FUL	Gutteridge Farm, The Common, Potten End, HP4 2QF	Object
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Demolition of existing building. Construction of 4 dwellings

22/01736/ROC	Gutteridge Farm, The Common, Potten End, HP4 2QF	No objection
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Variation of condition 2 (amended plans), attached to planning permission 4/01448/19/FUL (Demolition of existing house and outbuildings. Construction of replacement dwelling, alterations to drive arrangement and construction of ancillary garage/store building

- c. No planning applications had been received after the agenda was published.
- d. **Little Heath Lane solar array (22/01106/MFA)** – there had been a significant number of comments regarding this application and the applicant had asked for time to be able to respond to them. If the Officer supported the application, it was unlikely likely to go to Dacorum Development Management before July.

22/086 Report and Update from the Open Spaces and Leisure Working Party

- a. **Potten End Youth Football Club**

- i. **Noted** the end of season report presented to members and the invitation for members to attend the club's award ceremony on 23rd June.
- ii. **Agreed** to renew the club's tenancy for the 2022/23 season on the same terms

- b. **Platinum Jubilee Festival**

- i. **Noted** the support received to allow the festival to take place as presented to members.
- ii. **Noted** that the provisional financial results for the Festival showed a surplus of c. £6,500.

- c. **Artificial football surface**

Noted that a small section of the surface had been burned and a quote for £528 obtained from the suppliers to repair it. Agreed that the clerk should challenge the **quote**.

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d. Spencer Holland

Agreed that parents from the pre-school could use the south end of Spencer Holland for a leavers event on 24th July.

22/087 Report and Update from the Finance and Administration Working Party

a. Noted payment of invoices as presented to members.

b. Approved payment of the following invoices:

DCVS	Clerk's salary for June	£1,301.51
DCVS	Payroll administration	£31.20
Nest	Clerk's pension	£23.84
A Farrow	Expenses	£299.07
K Furness	Parish Warden duties	£480.00
Castle Water	Allotment water rates	£66.93
Potten End Village Hall	Bus stop lease	£272.08
HAPTC	Attendance at Neighbourhood Plan seminar	£50.00
H Smith	Expenses for festival (£92.98) and playground opening (£15.99)	£108.97
E Spanswick	Expenses for festival (£72.96) and playground opening (£41.22)	£114.18
K Furness	Expenses for installation of fingerpost	£15.93
A Farrow	Expenses for festival	£12.60

c. To note payments received

Hertfordshire Senior Cricket Team	Rental for use of sports field on 4 th and 12 th May	£80.00
J Worley	Burial of Alan Dann	£175.00
	Cash from festival	£2,941.38
	Cash from festival	£155.00
Eventbrite	Sales for open-air cinema	£1,297.54
Eventbrite	Sales for open-air cinema	£1,835.42
Square	Ticket purchase for cinema	£19.65

d. Agreed membership of committees and working parties as presented to members.

e. Noted the need pro-actively to manage the Council's cash balances as interest rates rise. Agreed that the Clerk should present proposals to the next meeting.

f. Accounting software – noted that three options were being considered.

22/088 Resolved that under section 1 of the Public Bodies (Admissions to Meetings) Act 1960 that the public and press should be excluded from item 22/089 of the

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	agenda of this meeting because of the confidential nature of the business to be transacted. Agreed unanimously.
22/089	Resolved to appoint a contractor to undertake tree work on the Sports Field as recommended to members. Agreed unanimously.
22/090	Date and time of next meetings The next meeting will be held on 21 st July 2022 at the Church Room, Potten End at 7.30pm.

The meeting closed at 9.15pm

Signed

Dated