

Minutes of Nettleden with Potten End Parish Council Council Meeting

Held at **7.30pm** on **Thursday, 18th February 2021**

Online at <https://us02web.zoom.us/j/88429006356?pwd=L0wyUVRDYIFMYUgrdi9IMG54ZURQUT09>

Present: Cllrs D Burfot, E Brennan, D Grimsdale, S Nelson, H Smith, E Spanswick, D Westenholz-Smith and R Wright.

In attendance: Mr T Douris (Ward Councillor), Mr A Farrow (Parish Clerk), and Mr K Furness (Parish Warden) and nine members of the public.

Agenda reference	Agenda item
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21/016	Apologies for absence
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None

21/017	Interests
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- a. Cllr Grimsdale declared an interest in item 21/025.b (21/00301/FHA). There were no other declarations of interest.
- b. No written requests for dispensations for declarable interests had been received.
- c. No grants for dispensation were requested

21/018	Minutes
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Resolved that the [minutes](#) of the meeting of the Council on the 21st January 2021 as circulated to members be signed as a correct record.

21/019	Public Issues
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Concern was expressed at the number of trees being cut down on the golf course.

Agreed that the Council would investigate whether a licence was required and would invite the Golf Club to give a presentation on their plans at the next council meeting.

21/020	Matters arising
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- a. **Agreed** that the Council would lead a project to hold a post-covid event together with the Church, School and Village Hall provisionally scheduled for Q2 2022. Cllrs Grimsdale, Smith and Spanswick would liaise with representative of the other organisations to brainstorm ideas.

- b. Hertfordshire Waste Local Plan consultation

Agreed not to respond to the consultation.

21/021	Correspondence received
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- a. An email had been received expressing concern at the poor distribution of summaries of the Local Plan. Cllr Douris acknowledged the issue but noted that the copies of the plan he had left at the shop had not all been taken.



Agenda reference	Agenda item
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- b. An email had been received from the Herts Association of Parish and Town Councils enclosing a response to a consultation exercise from Luton Airport.

Agreed that the Council would submit a response along the same lines.

21/022 Coronavirus update

None

21/023 Parish Warden Report

Paths had been salted during the recent cold spell, with thanks to the garage who had stored and spread salt around Brown Springs. Rubbish left over from the recent accident on Water End Rd had been cleared. Two trees had fallen over the path in the Old Green and had been cleared. Drains had been inspected down Nettleden Rd.

21/024 National Trust Report

None

21/025 Report and update from the Planning Working Party

- a. **Noted** the following responses to planning applications submitted to Dacorum BC since the last Council Meeting under the Clerk's delegated powers.

21/000158/FHA	Tates House, Water End Rd, Potten End, HP2 4SG	No objection (05/02/21)
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First floor side extension

21/00201/LDE	15 Hedgeside, Potten End, HP4 2RE	No objection (05/02/21)
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Use of outbuilding as habitable space and holiday lets.

21/00233/TCA	Nettleden House, Nettleden Rd, HP1 3DQ	No objection (05/02/21)
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Works to trees

21/00327/LBC	Pipers Forge, Nettleden Rd, HP1 3DQ	No objection (05/02/21)
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Re-roofing incorporating the insertion of insulation and repairs to timberwork, windows, brickwork and rainwater goods.

- b. **To consider** responses to the following planning applications:

21/00301/FHA	Martins, 14 Rambling Way, Potten End HP4 2SF	Object
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Two storey rear and single storey side extension. Roof ridge raised, loft extended and replacement garage/outbuilding.

21/00380/FHA	The Grange, Frithsden Copse Potten End, HP4 2RG	No objection
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Alteration and extension of existing outbuilding to form garage and carport

21/00468/LBC	8-10 Frithsden Lane, Frithsden, HP1 3DD	No objection
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Agenda reference	Agenda item
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Insertion of two roof windows

- c. **To consider** any planning applications received after the agenda was published.

20/03925/FHA 11 Rambling Way, Potten End, HP4 2SF

Ground floor front infill and rear extension, and first floor extension.

The Council had lodged an objection to the proposed development in January 2021 (21/010.b) but had subsequently been contacted by the applicant with proposed revisions.

Agreed that if the proposed revisions were submitted through Dacorum BC in the appropriate fashion that the Council's objection would be withdrawn.

- d. **Dacorum Local Plan 2020 – 2038**

- i. **Resolved** that the Clerk be authorised to sign a joint letter from the Town and Parish Councils in Dacorum as submitted to members, and if necessary to accept minor alterations to the wording proposed by other authorities.
- ii. **Resolved** that the Clerk be authorised to submit the response to the Draft Local Plan as submitted to members subject to minor revisions as proposed by members.
- iii. **Resolved** that the Clerk be authorised to sign a letter to Sir Mike Penning MP expressing the Parish Council's concerns regarding the draft Local Plan as submitted to members and to incorporate the detailed comments on the Plan agreed under (ii) above.
- iv. **Agreed** that the Traffic and Highways Working Party be asked to investigate the broad timescales in which traffic calming measures might be introduced, including community engagement, if it were considered necessary to mitigate the impact of increased traffic flows through the parish as a result of the Local Plan proposals.

- e. **Golf Clubhouse**

Noted that as the Clubhouse lay outside the parish that it wouldn't be appropriate for the council to express a view on the recent building work noted at the last meeting (21/004.b).

- f. **Changes to planning process**

Noted the proposed changes to the planning process in Dacorum BC.

Agreed to submit a response emphasising the need for Officers to respond to queries.

21/026 Report and Update from the Traffic and Highways Working Party

- a. **Hempstead Lane**

Cllr Douris advised that the cost of a heritage double kerb would be approximately £6,000 toward which he would be prepared to contribute 50% (but no more than £3,000) in 2021/22.

Agreed that the Council would consider this relative to the cost of installing pudding stones.

- b. **Items on verges**

Agreed to defer an update on a possible parish-wide licence to the next meeting.

Agenda reference	Agenda item
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c. The Common

- i. **Resolved** to purchase and install five animal warning signs on The Common and Nettleden Rd at a cost of £360.
- ii. **Noted** that Cllr Douris had received agreement to investigate the process by which the 50mph speed limit along The Common could be reduced to 40mph.
- iii. **Noted** that Cllr Douris had received confirmation that work on cutting back the vegetation would commence in 2 weeks.
- iv. **Noted** that Cllr Douris had obtained Highways agreement to meet on site to consider what options might improve the junction with The Green and Church Rd once Covid restrictions allowed.

d. The Green

- i. **Noted** that the missing road markings had been reinstated
- ii. **Noted** that completing the re-surfacing had been delayed with staff involved in Covid and gritting operations.

21/027 Report and Update from the Open Spaces and Leisure Working Party

a. Old Green

- i. **Noted** that the boundary fence had been reinstated and agreed that the Clerk should write to thank the residents.
- ii. **Resolved** that the Clerk write to residents whose properties back onto The Old Green requesting that they do not deposit garden rubbish on Parish Council land.

b. Pubs use of Parish Council land

Noted that all three pubs had complied with the request to remove benches from Parish Council land without delay.

21/028 Report and Update from the Finance and Administration Working Party

a. 2020/21 Financial Report

Noted the financial report as at 18th February 2021 as presented to members but that there was a newly identified pension liability of £127 which would appear in next month's figures.

b. Approved accounts to be paid:

K Furness	Parish Warden fee	£448.00
A Farrow	Clerk's expenses	£12.36
DCVS	February salary	£864.92
DCVS	Monthly fee for February payroll	£31.20
1 st Potten End Scouts	Grant for purchase of Marquee and PPE equipment agreed in October 2020 (20/109.a.i) but original cheque not received or presented.	£600.00

Noted payments received:



Agenda reference	Agenda item
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c.	Interest January £0.34
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	Ward Fee for memorial in burial ground £125.00
	Memorials

d. Administration of Council Meetings

i. **Noted** that the government is not currently planning to extend the remote meeting regulations beyond 7th May 2021 and so at present the meeting on Thursday 20th May will be held physically.

ii. **Authorised** the Clerk to sign a letter to Sir Mike Penning asking that he approach the Government to extend the power of Parish Councils to meet virtually as circulated to members.

iii. **Agreed** that the Parish Clerk should issue invitations for parishioners to attend the Annual Parish Meeting on 18th March 2021 at 7.30pm

iv. **Agreed** that the Parish Council will hold a meeting on the 18th March 2021 which will commence after the Annual Parish Meeting.

e. **Resolved** that two of the bank account signatories could sign a direct debit authority in favour of Nest Corporation, a Government-operated pension scheme, to facilitate payments into the Clerk's pension.

21/029 Parish Plan

Agreed that the first section of the parish survey on possible Parish Events could be published.

20/030 Date and time of next meeting

As soon as possible after the closure of the Annual Parish Meeting, but no earlier than 7.30pm, Thursday 18th March 2021.

Meeting closed at 9.36pm

Signed 

Dated 6/5/21