

52 Cross Oak Rd
Berkhamsted
Herts,
HP4 3HZ

14th February 2020

To: Cllrs Daniel Burfot, Eamonn Brennan, David Grimsdale, Simon Nelson, Hilary Smith, Erica Spanswick, Dina Westenholz Smith, Roger Wright

You are summoned to attend the following meeting:

Nettleden with Potten End Parish Council Meeting

to be held on

Thursday, 20th February 2020

in the **Church Room, Potten End, HP4 2QY** at **7.30pm**

Members of the public and press are invited to attend this meeting.

Andrew Farrow

Mr A Farrow

Clerk to Nettleden with Potten End Parish Council

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting.

20/012 Apologies

To receive and accept apologies for absence from the council meeting

20/013 Interests

To receive declarations of interest from councillors on items on the agenda

To receive written requests for dispensations for declarable interests; and

To grant any requests for dispensation as appropriate

20/014 Minutes

To resolve that the minutes of the meeting of the Council on the 16th January 2020 circulated to members be signed as a correct record.

20/015 Public Issues

In accordance with the Council's Standing Orders, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda for not more than 20 minutes.

- 20/016 Report from the Parish Warden**
- a. **Quarterly report on Parish assets**
Proposed: To note the report on Parish assets undertaken by the Parish Warden and Parish Clerk and to approve the recommended remedial action.
- 20/017 National Trust Report**
- a. To note the comments from Susie Mercer, NT General Manager Bedfordshire and Hertfordshire regarding concerns about the extent of the Ashridge deer cull.
- 20/018 Report and Update from the Traffic and Highways Working Party**
- a. **Update on reducing the speed limit on The Common**
Ian Thompson, Highway Locality Manager, Hertfordshire County Council will be in attendance to explain the decision taken in October 2019 By Hertfordshire Highways not to reduce the 50mph speed limit on The Common.
 - b. **Hempstead Lane verge encroachment**
This is now the subject of possible legal action by Hertfordshire Highways and cannot be discussed in the public meeting. Cllr Douris is keeping the council updated.
 - c. **Update on damage to the verge at the access to 5 Acres Farm**
Proposed: to agree the action to be taken in the absence of a response from the land owner to a letter requesting dialogue on how to deal with the verge encroachment outside the farm.
- 20/019 Report and Update from the Open Spaces and Leisure Working Party**
- a. **Village map**
To receive an update.
 - b. **Village Sign**
Proposed: that the village sign be re-painted by Peter Humphreys who has offered to do so at no cost and that a contribution of £50 be made to a charity of his choice.
 - c. **Update on recreation ground refurbishment**
To receive an update on proposals to refurbish the recreation ground in 2020.
- 20/020 Report and Update from the Finance and Administration Working Party**
- a. **Annual Parish Meeting**
To receive an update on speakers for the Annual Parish Meeting in March 2020.
 - b. **Church newsletter**
Proposed: to contribute a monthly article summarizing the activities of the Parish Council to the newsletter of St John the Baptist, and to donate £350 toward the costs of running the newsletter.
 - c. **Cricket club**

Proposed: to pay £192 for the cost of improving the drainage of the cricket ground.

d. To note accounts paid

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| Community Action Dacorum | Annual membership of Support4Dacorum (paid by direct debit) | £36.00 |
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e. Approval of accounts to be paid

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| Potten End Cricket Club | Cost of aerating cricket ground | £192.00 |
| K Furness | Parish Warden duties w/e 17/01 to w/e 07/02 | £448.00 |
| A Farrow | Paper, ink, Parish phone, Drains for Lanes and holders for map | £299.95 |
| Silverfine Ltd t/a d2rCrossMedia | Printing of village maps | £1,080.00 |
| Samantha Symonds | Village map illustration and four walk maps, leaflet layout. | £1,700.00 |
| DCVS | Clerk's February salary | £727.11 |
| DCVS | Monthly fee for payroll | £25.20 |

f. Note of payments received

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| Allotment rent | | £10.00 |
| Great Gaddesden PC | 50% of annual cost of membership of the Society of Local Council Clerks | £22.00 |
| Bank interest (January) | | £7.22 |

g. Risk assessment

To review and accept the risk assessment of the council's activities (see attached document)

20/021 Report and update from the Planning Working Party

a. To note the following responses to planning applications submitted to Dacorum BC since the last Council Meeting under the Clerk's delegated powers:

19/03228/OUT Land between Bremhill and South Winds, The Common, Potten End, HP4 2QF
Construction of a detached dwelling on infill plot.

Objection lodged 29/01/20. See supporting papers for detail.

- 20/00043/FUL** **Land adjacent to Frithsden House, Frithsden Copse, Potten End, HP4 2RG**
Construction of a new 6 bed dwelling house with associated access.
- Objection lodged 03/02/20. See supporting papers for details
- 20/00099/FHA & 20/00100/LBC** **The Baptist Chapel, The Front, Potten End, HP4 2QR**
Demolition of existing side porch to back garden, replaced by construction of conservatory.
- No objection
- 20/03211/FHA** **5 Hedgeside, Potten End, HP4 2RE**
Demolition of garage and outbuilding, 2 storey side extension & partial single storey front extension, new rear patio.
- No objection

b. To consider the following planning applications:

- 20/00177/TCA** **Nettleden House, Nettleden Rd, Nettleden.**
Work to trees
- 20/00186/FHA** **Little Heath Great Farm, Little Heath, Berkhamsted, HP4 2RT**
Replacement of upvc swimming pool enclosure and dining area with a timber framed building with glazed roof lanterns.
- 20/00210/FUL** **17 Hempstead Lane, Potten End**
Demolition of dwelling and construction of 2 new buildings
- 20/00227/FHA** **Mollcroft, 69 Hempstead Lane, Potten End, HP4 2RZ**
Demolition of existing outbuildings and construction of replacement single storey residential annexe.

c. To consider planning applications received during the period 14th February 2020 and 20th February 2020

20/022 **Date and time of next meeting (Annual Parish Meeting).**
7.30pm, Thursday 19th March 2020.